

Minutes of the Village of Chase Committee of the Whole Meeting held in the
Council Chambers of the Village Office at 826 Okanagan Avenue
on Tuesday, December 1, 2009 at 4:00 p.m.

Present:	Chairperson Councillor	D. Lepsoe
	Mayor	H. Danyluk
	Councillor	R. Anderson
	Councillor	R. Berrigan
	Councillor	D. Overton
	Chief Administrative Officer	M. Dalsin
	Deputy Corporate Officer	L. Randle
	Supervisor of Works	P. Regush
	Fire Chief	B. Chamberlain
	Gallery	2

I. CALL TO ORDER

Chairperson Lepsoe called the meeting to order at 4:00 p.m.

II. APPROVAL OF THE AGENDA

Resolution: Moved by Councillor Overton
Seconded by Mayor Danyluk

"That the agenda be approved as presented."

CARRIED

III. ADOPTION OF THE MINUTES

Recommendation: Moved by Councillor Berrigan
Seconded by Councillor Anderson

**"That the Minutes of the Committee of the Whole meeting held
November 3, 2009 be adopted as circulated."**

CARRIED

IV. DELEGATIONS

V. CORRESPONDENCE

VI. BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

.1 Village of Chase/ TNRD Recycling/Eco Depot Open House

Recommendation: Moved by Councillor Berrigan
Seconded by Councillor Overton

“That the resolution under section 4.4 of the minutes of the November 24, 2009 Regular Council meeting authorizing the Recycling Open House to be held December 9, 2009 be changed to authorize the Open House to be held Monday, December 14, 2009.”

CARRIED

VII. NEW BUSINESS

1. Village of Chase Water Conservation Plan

The Chief Administrative Officer explained that the Village is required to have a Water Conservation Plan.

Recommendation: Moved by Councillor Berrigan
Seconded by Councillor Anderson

“That Council endorses and adopts the Village of Chase Water Conservation Plan dated December, 2009.”

CARRIED

2. Chase & District Museum and Archives Society – request for support letter for Community Memories Grant Application

Recommendation: Moved by Councillor Overton
Seconded by Mayor Danyluk

“That a support letter be written on behalf of the Chase & District Museum & Archives Society to the Virtual Museum of Canada respecting the museum’s grant application for their Community Memories project and that due to the December 7th deadline, the letter be sent immediately and prior to Council’s anticipated approval of this recommendation at the December 8, 2009 Council meeting.”

CARRIED

3. Parking along 2nd Avenue

Recommendation: Moved by Councillor Anderson
Seconded by Mayor Danyluk

"That signage be placed along the north side of 2nd Avenue indicating that no parking on the roadway is permitted and that signage be placed along the south side of 2nd Avenue indicating that parking is permitted on that side of the roadway."

CARRIED

4. Fire Department Report – Verbal Report

Chief Chamberlain reported the following for the month of November:

Burning Permits issued:

- None for backyard fire pits
- 5 garden refuse
- No other permits issued.

There was one fire callout in November.

Brian Lauzon has returned to the Fire Department as Training Officer.

Three new Jr. Firefighters have joined the department.

The Open House for Chase Fire/Rescue new hall expansion is planned for May 2, 2010 – this reflects the 100 year anniversary of the formation of the Chase Fire Association on April 30, 1910.

Recommendation: Moved by Councillor Anderson
Seconded by Councillor Berrigan

"That the Fire Chief's November report be received."

CARRIED

Recommendation: Moved by Mayor Danyluk
Seconded by Councillor Anderson

"That a free Fire Permit be issued for Chase Country Christmas to have a small bonfire on Saturday, December 8th at the Safety Mart property and that the permit be issued in advance of Council's anticipated approval of this recommendation at the December 8, 2009 Council meeting."

CARRIED

5. Public Works Report – Verbal Report

The Supervisor or Works reported:

- The Public Works Department's part of the Tangible Capital Assets project is now completed.
- Most of the new STOP and YIELD signs provided by a generous ICBC grant of more than \$8000.00 have been installed.
- Steps and concrete blocks will be installed soon at the arena parking lot to accommodate the new recycling container.
- The new garbage/recycling truck has arrived.

Recommendation: Moved by Councillor Berrigan
Seconded by Councillor Overton

"That the Public Works report be received."

CARRIED

6. Finance Report – Verbal Report

The Chief Administrative Officer reported:

2009 Audit:

- Kelly MacNeill of KPMG was in the office November 24 and 25 to begin work on the "restatement" of our 2008 audit to comply with the Tangible Capital Assets requirement.
- We will be scheduling the audit for as late as possible at this point, depending on how soon we hire the Chief Financial Officer.
- The engagement letter for KPMG to do the 2009 audit has been signed and returned. With the new work required for Tangible Capital Assets auditing, and due to it being a new standard, their fee will be another \$15,000 to \$20,000 for a total estimate of between \$34,000 and \$39,000.

Grants:

- The Infrastructure grant reporting for the Memorial Park Lift Station continues. The Public Works Foreman and Gentech Engineering are putting the reports together.
- Another requirement for this grant is the Water Conservation Plan considered earlier this meeting by Council.

Other:

- I am still attempting to get back the PST that was inadvertently paid twice for the purchase of the rescue truck. We were turned down on our initial application but we are appealing to the Minister of Finance.

A letter signed by the Mayor has been sent with a copy going to our MLA, Kevin Krueger.

Recommendation: Moved by Mayor Danyluk
Seconded by Councillor Overton

"That the Finance report be received."

CARRIED

7. Bylaw Enforcement – Verbal Report

The Bylaw Enforcement Officer (DCO) reported and commented on the following complaints:

- 1 unsightly on Hillside
- 1 improperly placed shed on 1st Avenue
- 1 business licence issue
- 2 complaints about open burning
- 2 complaints about parked RV's blocking neighbour's views
- 1 complaint of illegal dumping
- 1 issue of someone blocking the roadway in front of their residence

- Animal Control Officer Report
No report available

Recommendation: Moved by Councillor Berrigan
Seconded by Councillor Anderson

"That the Bylaw Enforcement report be received."

CARRIED

8. Administration Report – Verbal Report

The Chief Administrative Officer reported:

Initial work has begun on a proposed sewer agreement with the Adams Lake Band. There is no more recent agreement on file than the one previously submitted to Council. Sue Bepple has retyped what we have in order to provide a working copy.

Deputy Corporate Officer Larry Randle and Public Works Foreman Patrick Regush have been working with Gentech to update our mapping. Village staff met with Gentech to review an updated zoning map and street map. In addition to zoning changes, dedicated but undeveloped roads will be marked, as will green space that is not dedicated as park.

The Veteran's Memorial Bridge design was sent to Terry Trophy and Funk Signs for pricing and sign material options to minimize vandalism, but we have not received a response as of this report.

Since some tasks are still outstanding for Willson Park Improvements project, our December 1 meeting has been rescheduled to January 12, 2010.

Work continues with the recycling, water metering and Water Treatment projects.

Meetings & consultations since last Committee of the Whole:

November 5 Emergency Plan review

November 6 Pat Regush & Jerry Andrew regarding Memorial Park Lift Station grant reporting

November 13 Denise McCabe, Fulton & Co. regarding Arena Mortgage

November 13 Illahee Lodge site meeting for Willson Park Improvements

November 16 Transit Workshop

November 17 Council Workshop

November 30 Teleconference with Larry Randle, Pat Regush and Urban Systems regarding new DCC bylaw

Recommendation: Moved by Mayor Danyluk

Seconded by Councillor Overton

"That the Administration report be received."

CARRIED

VIII. IN CAMERA

IX. ADJOURNMENT

Resolution: Moved by Councillor Berrigan

Seconded by Councillor Overton

"THAT THE MEETING BE ADJOURNED."

CARRIED

Councillor/Chairperson Lepsoe adjourned the meeting at 4:42 p.m.

These minutes were adopted by a resolution of Council this 9th day of MARCH, 2010.

X
Chairperson,
Councillor Lepsoe

X
Deputy Corporate Officer,
L. Randle